To : General Committee
Craigengower Cricket Club
Hong Kong

意見/投訴/建議表格

Form for making comment / complaint / suggestion

本人對會所提供的設施及服務有以下的意見/投訴/建議
I wish to make the following comment / complaint / suggestion:

_____

_____

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_____

會員姓名
Member's name : _____

會員號碼
Membership no : _____

會員簽署
Member's signature : _____

日期
Date : _____

此欄供會所辦事處職員填寫
FOR CLUB OFFICE USE ONLY

處理職員
Handling staff : _____
(Signature 簽署)

日期
Date _____

建議行動
Recommended action :

☐ Copy to the General Committee / Section Convenor (_____)
☐ Prepare the acknowledgement letter
☐ Others : _____

回覆日期
Reply made on :

☐ Letter of acknowledgment sent on _____
☐ _____